

Castle Hill HOA Board Meeting

Date: March 3, 2009

Call To Order: 7:00 pm

Attending: Raina Smith, Scott Atwood, Karen Tucker

Review of Minutes: Minutes from January 29, 2009 meeting were reviewed and accepted.

Financial Report:

General reserves balance - \$29,753.13

Unpaid dues for 2009 – 14 properties remain unpaid. Late letters have been mailed and late fees are assessing monthly.

Committee Reports:

ACC – Notices were mailed regarding trailer parked in street. The trailer has been moved.

Scott Atwood has agreed to serve as the 3rd member of the ACC as a representative of the Board.

Audit – A chair is needed for this committee and this position will be posted on the web and in the newsletter. The audit needs to be completed by July for the annual meeting mailing.

Communications – 1st quarter newsletter went out on February 2nd; the 2nd quarter newsletter will go out in April. Any contributions should be forwarded to Sheri.

Landscape – Jerry Ryan re-keyed the irrigation box at the entrance. Jerry has one key and the Secretary/Treasurer has the second key. Jerry also repaired the fence at 305 Castle Hill.

Ongoing Business:

Website – Emails are not going through – Raina will check on this. Minutes will be added to the website. Raina will email homeowners about the new website. A suggestion was made to include new homeowners in one of the front page boxes.

Yard of the Month – Resumes in April 2009. Votes may be cast on the website. If no votes are received, the Board will make the decision. The winning yard owners will receive a \$25 gift card to Home Depot and the Yard of the Month sign will be posted in their yard.

Unfinished Business:

305 Castle Hill Drive – Lawyer has said we should hear something soon.

Fence repair at the park – Jerry volunteered to repair, however, the Board voted to hire out the repair of painting of the fence.

HOA Procedures/Checklist

Gas Lease Money – Per EECU, the deposit should be made around 3/27/09. Once received, a decision will be made regarding fund reserve, etc.

2008 Taxes – Secretary-Treasurer to handle.

Flags/flag poles - \$30 per flag for Rotary Club to hang flags on holidays. A spot light is required for year-round flying of the flag. Board voted to have the Rotary Club handle the flags.

New Business:

Official copy of bylaws – Karen to look for original copy of bylaws.

Board member access to **standard HOA documents** on website.

New homeowner welcome dinner – Board elected to hold a welcome dinner for new homeowners to see if this would generate interest in neighborhood, etc. Raina and Karen will organize.

Adjourned: 8:20 pm