

Castle Hill HOA Board Meeting

Date: September 10, 2009

Call to Order: 7:06 pm

Attending: Lonnie Seeton, Sharon Ives, Raina Smith, Scott Atwood, and Karen Tucker

Opening: The meeting was called to order by Scott Atwood. The first order of business included the election of officers for the Board. Scott made a motion for the following:

President - Scott Atwood; Vice President - Lonnie Seeton; Secretary/Treasurer - Sharon Ives

Lonnie seconded the motion and the motion was passed unanimously.

Scott requested Raina and Karen to provide an overview of their job responsibilities. Raina provided a red 3-ring binder with information to Lonnie and Sharon. Karen reviewed the computer files, banking and post office box information.

Financial Report (as presented by Karen)

Unpaid dues for 2009: 4 properties remain with outstanding dues. Late fees are being assessed monthly.

Committee Reports (as presented by Raina):

ACC – Nothing to report.

Audit – Nothing to Report

Communications – Raina will get with Bob Kinney to update the website with the new board members and their contact information.

Landscape – Per Jerry Ryan, there are some homeowners who are veterans and they would like to see the flag flown at all times. Tommy Tucker has looked into the various options for the lighting for the flags at the entrance. One option is a solar powered light above the light poles which will be approximately \$200 for the lights (material) excluding labor. The other option is hard wiring to a ground mounted spot light. This will be reviewed by the upcoming Board.

Flags – Nothing to Report

Ongoing Business:

Website – Nothing to Report

Yard of the Month – April: 319 Castle Hill Drive; May: 200 Castle Hill Drive; June: 311 Flagstone; July: 215 Castle Hill Drive; August: 304 Flagstone Drive

Unfinished Business:

305 Castle Hill Drive - Raina and Karen talked with a possible new attorney, Mr. Jaime Atwood. He advised that we continue to wait on the lender to foreclose, as per our attorney.

Late fee procedure – This has been placed on hold until the future Board is able to review the procedure.

HOA logo – We would still like to have a logo for an HOA entrance flat and for stationary. An idea was posed to put this in the newsletter and seek homeowner input for logo suggestions. This will be reviewed by the upcoming Board.

New Business:

Scott made a motion that Karen continues to write the checks and pay the bills until Sharon and Lonnie can be added to the checking account. Sharon seconded the motion and the motion was passed unanimously.

Scott made a motion to look into the moving a portion if not all of the operating funds into an interest bearing account with the EECU. Sharon seconded the motion and the motion was passed unanimously.

The following items were tabled for future review:

216 Flagstone – Discussion regarding lien against property was tabled and will be considered by the new board.

Park improvements – Suggestions for park improvements need to be solicited from the homeowners – some ideas are a playground, picnic tables, tennis court, and swimming pool.

The meeting adjourned at 8:35 pm.

Meeting Minutes Prepared by:

Scott Atwood, President