

## Castle Hill Burleson HOA Board meeting Minutes for 01/15/2021

Quorum was established:

Board members present: Paul Punt, Harold Knott, Ryan Stepp and Ron Barnett

Absent: John Lombardo, Sharon Ives

Meeting called to order at 7:05

Minutes of last meeting were approved as read (Unanimous)

2020 final financials were read and approved (Unanimous)

2020 final budget was read and approved (Unanimous)

2021 budget was read and approved (Unanimous)

Old business:

1. The President reported that the time limitation for the installation of the little library in the park by a homeowner has expired.
2. Approval was granted to have Charles Osborn order new flags for the entrance area.
3. The resignation of current Secretary Kim Scott due to illness was accepted.

New business:

1. Assignments for new officers:  
President: Ryan Stepp  
Vice Pres.: Harold Knott  
Secretary: John Lombardo  
Treasurer: Ron Barnett
2. Current President offered to mentor the new officers if they wish over the next year.
3. The Board discussed the potential for liability resulting from Board actions. The Board decided to look into the cost to implement liability insurance. Motion was tabled until the next meeting.
4. The board discussed potential upcoming expenses for the association:
  - a. Hillside erosion behind 217 Castle Hill Dr. along Alsbury. It appears a section of the hill is sliding downward toward Alsbury. It may require an engineering firm to determine a solution to the problem
  - b. Sidewalk repair along Alsbury and in the park. This includes a section of sidewalk that has moved downward approximately 6" with the hillside behind 217 Castle Hill Drive.
  - c. Tree trimming of all the trees on the Association property.
  - d. Christmas decorations at the Association entrance off Alsbury. Much of the old lighting needs to be replaced and it has become difficult to find volunteers or companies willing to install our Association lights. The board will discuss available options.

Recorded and signed by current President Paul Punt due to the absence of the current secretary.