

CASTLE HILL BURLESON HOA

Board of Directors Minutes of

Board Meeting July 17, 2024

Meeting was held at 808 Flagstone Dr., Burleson, TX at 6:30 pm on July 17, 2024

I. ATTENDEES

Board Members present are as follows:

Leslie Crook – President,

Wayne Burke – Vice-President,

Beverly Ridenhour - Secretary/Treasurer

II. CALL TO ORDER

Leslie Crook called the meeting to order at 6:42 pm.

III. APPROVAL OF PREVIOUS MEETING'S MINUTES

Meeting minutes were approved through an email by all board members.

IV. FINANCIAL REPORT

Bev presented the financial report.

V. OLD BUSINESS

A. Fence Staining and Maintenance – “Every homeowner is responsible to maintain their own fence. All homeowners that backup or share a boundary with Alsbury Blvd will need to maintain their fence to the present standard which is Board on Board with Cap and Trim and needs to be kept stained with Ready Seal stain in the color Dark Walnut.” This needs to be written up as an addendum to the covenants and voted on and passed by 67% of the homeowners.

VI. NEW BUSINESS

- A. Update Fine Schedule for Violations** – Several of the fines were updated to the Schedule for Violations and will be posted on the website.
- B. Landscaping of front entrance** – Wayne is checking with landscapers to determine what a good flowering evergreen plant to replace the planting of flowers 3 times a year since that was cut from the budget in an attempt to save money.
- C. Resignation Letters** – Beverly Ridenhour has turned in resignation letter for the position of Secretary. She will continue as Treasurer and Bookkeeper.
- D. Begin Planning Annual HOA Meeting** – Began putting together an outline of topics to be discussed in August.

VII. ADJOURNMENT

Motion to Adjourn the meeting was made by Leslie and 2nd by Wayne. Meeting was adjourned at 8:45 pm.

Look forward to seeing everyone at the Annual Meeting on August 24, 2024.

The next meeting will be August 21, 2024 at Leslie Crook's house.

Minutes submitted by: *Beverly Ridenhour*

Print name: Beverly Ridenhour – secretary

Approved by: **Leslie Crook**

Print name: Leslie Crook - president