

CASTLE HILL HOA

Board of Directors Minutes of Board Meeting September 26, 2023

Meeting was held at 824 Flagstone Dr., Burleson, TX at 6:30 pm on September 26, 2023.

I. ATTENDEES

Board members present are as follows:

Leslie Crook - President

Wayne Burke – Vice-President

Beverly Ridenhour – Secretary

Sharon Ives - Treasurer

II. CALL TO ORDER

Leslie Crook called the meeting to order at 6:29pm.

III. APPROVAL OF PREVIOUS MEETING'S MINUTES

Wayne made a motion to approve minutes from 9/7/23. A second was made by Leslie. Minutes were approved.

IV. FINANCIAL REPORT

Sharon Ives presented the financial report and explained in depth so new board members could understand the financial state of the HOA.

V. OLD BUSINESS

- A. Raising Dues – tabled until next meeting
- B. By-laws and Covenant packet distribution – Board Members are continuing to go door-to-door to hand deliver packets and meet residents.
- C. Directors and Officers Insurance - \$1 million has been purchased from State Farm and effective now until April when all insurance renews.
- D. Erosion situation – tabled
- E. Committees and their members will be invited to attend all board meetings.

VI. NEW BUSINESS

- A. Bev will contact previous board members and audit committee members to help locate financial records for 2019 & 2020.
- B. Audit Committee currently has Paul Holton as a member
- C. Information updated and a Board Member's Manual was given to the new Board Members.
- D. Personal phone numbers of the Board Members will be removed from the website.
- E. New Board Members will update the signature card at EECU this week.
- F. Looking for a new place to hold our meetings.
- G. Next Board Meeting will be held on October 26th at 6:30pm – place is TBD.

VII. ADJOURNMENT

Motion to Adjourn the meeting was made by Leslie Crook and 2nd by Beverly Ridenhour.
Meeting was adjourned at 8:35pm.

Minutes submitted by: *Beverly Ridenhour*

Print name: Beverly Ridenhour – secretary

Approved by: **Leslie Crook**

Print name: Leslie Crook - president

DRAFT